## Web and Content Management

## Where can I request to get WordPress training?

Please have a look at the <u>WordPress 101 Training website</u> for a source of information.

The website contains step-by-step instructions on how to do the basic updates in WordPress, such as:

- Website Set Up: editing your site name, setting up the homepage, adding social media icons, managing users
- Pages and Posts: adding/editing new pages, images, files, French pages, making a page private, restoring a deleted page
- Working with Menus
- Working with Widgets
- Working with Calendars

If you want to learn how to do something in WPBakery, you can view the <u>list of</u> <u>video tutorials provided by WPBakery</u>.

Please note: in order to access the <u>WordPress 101 Training website</u>, you will need to log-in with your Passport York credentials.

If you still feel that you need more help, please send a request to <u>ithelp@glendon.yorku.ca</u> to set up a WordPress training session.

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