## **Requesting Software**

## I am a staff or faculty member and I would like to add more software to my Glendon-managed machine. How can I do this?

Faculty and staff using Windows machines managed by Glendon can install more software on their machines by clicking on **Install More Software** via the desktop icon or they can click on the start menu and type in **Software Center** and press Enter. The computer must be connected to the network to access this service.

Once the software center launches:

- 1. Browse through the available software.
- 2. Click on the icon for the software to install it.
- 3. Additinal information, such as if a restart is required afterwards, will be listed.
- 4. Click on "Install" to set up the software on your machine.

For machines not managed by Glendon or software not available through this method, please send a request to ithelp@glendon.yorku.ca.

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